



Report of the Assistant Chief Executive (Corporate Governance)

Full Council

Date: 15 July 2009

Subject: Amendments to officer delegation scheme (executive functions)

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. This report notifies Council of amendments to the officer delegation scheme (executive functions) approved by the Leader with effect from 29 June 2009.
2. The amendments were in relation to:
 - the concurrent delegation to the Chief Officer (Early Years and Integrated Youth Service)
 - a re-instated concurrent delegation to the Chief Officer (Children and Young People's Social Care); and
 - a new concurrent delegation to the Chief Officer (Customer Services).
4. Copies of the delegations are attached as Appendices 1 – 3 to this report.
5. In addition, under authority delegated to her under Article 15, the Monitoring Officer has approved consequential amendments to the constitution, following the amendments to the scheme. These are also outlined in this report for information.

1.0 Purpose Of This Report

1.1 This report notifies Council about amendments to the officer delegation scheme (executive functions) in accordance with Executive Procedure Rule 1.4.

2.0 Background Information

2.1 Under Executive Procedure Rule 1.4, the Leader may amend the scheme of delegation relating to executive functions, at any time, by giving notice to the Assistant Chief Executive (Corporate Governance) and to the person, body or committee concerned.

2.2 The Assistant Chief Executive (Corporate Governance) must then present a report to the next ordinary meeting of full Council, setting out the changes made by the Leader.

3.0 Main Issues

3.1 With effect from 29 June 2009, the Leader amended the officer delegation scheme (executive functions), as set out below.

3.2 Chief officer (Early Years and Integrated Youth Support Service)

3.2.1 The Leader has approved amendments to the concurrent delegations to the Chief Officer (Early Years and Youth Service).

3.2.2 The amendments were:

- to reflect a change in the title of the post; and
- to delegate functions relating to the Connexions Service and to the Youth Offending Service to this post. (These functions were delegated to the Director of Children's Services with effect from the annual meeting, and so are now concurrently delegated).

3.2.3 The amended delegation is attached as Appendix 1 to this report.

3.3 Chief Officer (Children and Young People's Social Care)

3.3.1 In December 2008 the concurrent executive delegations to the post of Chief Officer (Children and Young People's Social Care) were withdrawn, as that post had become vacant and it was not considered appropriate for the concurrent delegations to be exercised by other officer(s) on an interim basis.

3.3.2 This post has now been filled, following an appointment by the Employment Committee. The concurrent delegation to the Chief Officer (Children and Young People's Social Care) has therefore now been re-instated.

3.3.3 A copy of the delegation is attached at Appendix 2.

3.4 Chief Officer (Customer Services)

3.4.1 Following an appointment by the Employment Committee, a delegation has been given to this post, in relation to customer services and the promotion of welfare rights. These functions have already been delegated to the Assistant Chief

Executive (Planning Policy and Improvement), and are therefore now concurrently delegated.

- 3.4.2 A copy of the delegation to the Chief Officer (Customer Services) is shown attached as Appendix 3.

Consequential amendments

- 3.5 By virtue of Article 15 of the Constitution, the Assistant Chief Executive (Corporate Governance) has delegated authority to approve consequential amendments to the constitution, to implement decisions of the Council or the Executive. These were needed to:

- Article 12 of the constitution, (which sets out the functions and areas of responsibility for Directors);
- Part 3 Section 2B - Scrutiny Board Terms of Reference (to reflect the revised delegations only);
- Part 3 Section 3B(a) – Executive Member portfolios (to reflect the revised delegations only); and
- Part 7 - management structure.

4.0 Implications for Council Policy and Governance

- 4.1 Under its Code of Corporate Governance, the Council is committed to ensuring that the necessary roles and responsibilities for the governance of the council are identified and allocated, so that it is clear who is accountable for decisions.

5.0 Legal and Resource Implications

- 5.1 Under Rule 1.4 of the Executive Procedure Rules, the Assistant Chief Executive (Corporate Governance) must present a report to the Council setting out any changes made by the Leader to the officer delegation scheme (executive functions). This report fulfils that requirement.

6.0 Conclusions

- 6.1 Amendments have been made by the Leader to the executive arrangements, in accordance with the Executive Procedure Rules. The Monitoring Officer under her delegated authority has made other necessary consequential amendments to the constitution.

7.0 Recommendations

- 7.1 The Council is asked to note the changes to the officer delegation scheme (executive functions) and other consequential amendments to the constitution, set out in this report.